**STEM Summer Research 2024**

**Frequently Asked Questions**

**Who is eligible?**

Any student in any major, although some projects prefer students with certain backgrounds or skills. This program is best for current sophomores and juniors, but freshmen are also allowed to apply. Hiring students who will graduate in May of 2024 is not encouraged.

**Do I have to submit my resume?**

No, but it is highly recommended.

**If  I apply for just one Chemistry Department project, but other projects in other departments, do I still have to fill out the extra part of the application?**

Yes, the chemistry department has decided to ask some additional questions and will require interviews of all students applying for chemistry projects.  Students interested in those projects are encouraged to apply as soon as possible.

**When is the deadline:**

February 14 at 11:59 pm.

**Who decides who gets hired?**

Generally, students are chosen by the supervisors.  The chemistry department supervisors will work in conjunction with each other to choose which projects are best for individual students, and vice-versa.

**When will I find out if I’m hired?**

All students will be notified on the same day by email, on March 25.

**How will I be paid?**

You will be paid every two weeks, at a pay rate of $12.75 per hour.  You may work up to 400 hours, so if you work all of them, that will be $5100.

**When do I have to finalize my decision?**

Send your decision by email to the supervisor and the STEM Office by April 10. If you know earlier than that, please let us know sooner.

**What are my requirements if I accept the job?**

* Complete an online ethics mini-course before you begin.
* Attend the safety training on your first day.
* Complete a one-page summary by August 1.
* Present a poster at the Poster Fair.
* You are also urged to attend at least one additional poster fair.

**Will I get my first choice?**

Your top three choices will be considered, but other factors may lead us to consider other projects for you.

**When will I work?**

You will start either right after commencement or after the first May session is completed.  Some projects last 8 weeks, some last 10 weeks.

You will be expected to work 40 hours per week, (which includes paid lunch breaks).

**What if I have a family vacation in the summer?**

This should be discussed with the individual project supervisor.  It may still be possible to go on a vacation.

**Do I get paid holidays?**

On national holidays, you will not be required to work. These include Memorial Day, Juneteenth, and Independence Day.  But you will not be paid for those days that you don't work.

**Will I be paid travel or housing allowances?**

No, you must pay for your own housing, food, and travel.  You may live on campus, but you must apply by May 1.

**Can I work remotely?**

For some projects, you may work mostly or partly remotely, but you must live within the state of Michigan.

**Can I work another job while doing research?**

You will **not be allowed** to work another on-campus job at the same time.  We don’t recommend another off-campus job.

**Is this required or eligible for credit towards my major?**

Speak with your advisor about this.

**I have other questions. Who should I talk to?**

You may ask the STEM Office Administrative Assistant, [Mary VanderMeer](mailto:mary.vandermeer@calvin.edu?subject=Summer%20Research),

or the supervisor of the project.